



Form NTNP-09

Northwest Territories' Nominee Program

EMPLOYMENT STANDARDS VERIFICATION

OFFICE USE ONLY	
File #:	_____
Date Received for Assessment by NTNP	YY/MM/DD ____ / ____ / ____

Instructions

This form is for use by NT Nominee Program employers who are subject to the Northwest Territories Employment Standards Act.

This form is to be used to pre-screen an employer's status of compliance with the Northwest Territories Employment Standards Office.

Notice of Collection

This information is collected under the *Northwest Territories' Access to Information and Protection of Privacy Act section 40(c)*, as it will be used in the processing of an application, and will be protected by the privacy provisions of that Act. Applicants have the right to examine and request correction of their records, and to request a review by the Information and Privacy Commissioner. If you have any questions about the collection of information, please contact program staff at 1-855-440-5450.

Refusal to consent will not affect any rights, benefits or services currently received. However, failing to submit this form with an application to the NTNP will result in the application being considered incomplete.

1. Employer Information

Registered Company Name:		Operating As:		Company Website:	
Physical Address (Street):		City/Town:	Province/Territory:	Country:	Postal Code:
Mailing Address (if different from above):		City/Town:	Province/Territory:	Country:	Postal Code:
Owner(s):					
Contact (with signing authority):		Contact Title:		Contact Email Address:	
Contact Telephone Number:		Contact Fax Number:		Type of Company (Industry/Sector):	
Date Established - YY/MM/DD: / /		Number of Employees:		<input type="radio"/> Public Company <input type="radio"/> Private Company	
Primary Language of Business: <input type="radio"/> English <input type="radio"/> French					
X _____ Name of Employer's Authorized Signing Officer:			X _____ Signature of Employer's Authorized Signing Officer:		

2. Employment Standards Verification (To be Completed by Employment Standards Office)

To be pre-screened as being in compliance with the Northwest Territories Employment Standards Act, an employer must:

- Have no outstanding complaints (as per Section 61 of the Act);
- Not have been found to have failed to pay the wages to which an employee is entitled (as per section 84 of the Act);
- Not be engaged in carrying out the functions of an employment agency for a fee or reward unless licensed (as per Section 48 of the Act); and
- Not be in contravention of this Act or the regulations, or any order or award made under this Act or the regulations (as per section 97 of the Act).
- It has been pre-screened that the above named company is considered to be compliant with the above-noted sections of the Northwest Territories Employment Standards Act.

X

Inspector Name (please print)

X

Inspector Signature

_____/_____/_____
Date - YY/MM/DD

3. Validity

This form is valid for six (6) months from the date signed by Employment Standards.

Important Note: It is the responsibility of the Employer to ensure that this form remains valid throughout the Nominee Program application process.

4. Service Standards

The Employment Standards Office can assist Employers seeking to submit an application to the Northwest Territories Nominee Program (NTNP) with the Employment Standards compliance pre-screening process.

Employment Standards staff will:

- provide quality and professional service;
- endeavour to respond to all inquiries via email or telephone within two (2) business days;
- endeavour to complete form NTNP 09 within 10 business days from the date it is received to maintain fairness and consistency.

Please Note:

Employment Standards staff are unable to assist with applying to or answering questions on the Northwest Territories' Nominee Program (NTNP). For information specific to the NTNP, please visit www.immigraatenwt.ca or contact NT Nominee Program staff at immigration@gov.nt.ca or 1-855-440-5450.

5. Contact Information

Employment Standards
PO Box 1320
5019 - 52nd Street,
Yellowknife, Northwest Territories
X1A 2L9

To be accepted for review, this form must be submitted in person or by postal mail (fax or email copies will not be accepted).